

AIEx Residency Budget 2019-2020

Project Expenses		Project Income	
Include only those items of expenses relevant to the specific residency. Itemize expenses below and list the total. Round to the nearest dollar.		Itemize all sources of funding for this residency. Include all sources of funding support.	
Brief Description	Amount	Brief Description	Amount
1. Teaching Artist Fee		1. Revenue: <i>Admissions</i>	
2. Teaching Artist Fee		<i>Earned Income</i>	
<i>T.A. fees should be calculated based on an hourly rate</i>		Other (please specify)	
<i>(hourly rate) X (# of hours) X (the # of residency days)</i>		Other (please specify)	
Other Expenses		Individual	
3. Travel (# of miles) X (IRS rate)		2. Foundation/Corporate/Private:	
4. Materials/Supplies		3. Government: <i>Federal</i>	
5. Additional Expenses		<i>County</i>	
6. Additional Expenses		<i>Municipal</i>	
7. Additional Expenses		4. Applicant Cash	
8. Additional Expenses		5. AIEx Grant request:	
TOTAL EXPENSES	0	6. TOTAL INCOME*	0

The total in the Project Income "Amount" column must be equal to or greater to the Project Expenses "Amount" column.

AIEx mini-grants require a 15% cash match to the requested amount. For example, grant requests of \$1,500 would require a cash match of \$225. In-kind contributions **cannot** be counted towards your cash match. Applicants are **not required** to demonstrate in-kind contributions. However, providing details on it will help the reviewer gain a clearer picture of the level of support for this project.

Total Project Income

Cost Per Participant

Divide the total project income by the total number of core participants to estimate the cost per participant.