



June 10 – 11, 2019
Robins School of Business
University of Richmond
102 UR Drive, Richmond, VA 23173

Monday, June 10, 2019

Commissioners in attendance: John Rainero, Matt Conrad, Abigail Gomez, Asa Jackson, Ashleigh Smith Maggard, David Trinkle, Terry Buntrock, Jay Dick, Jo Hodgkin, Lorita Copeland Daniels, Laurie Naismith (by teleconference)

Staff: Janet Starke, Cathy Welborn, Casey Polczynski, Johnson Childress
Not in attendance: Kathleen O'Hare, Grace Cunningham Wolf

John Rainero called the meeting to order at 9:22am.

Matt Conrad made a motion to pass the minutes of the March 28, 2019, Commission Meeting. David Trinkle seconded. All approved.

Ed Harvey, President, Virginians for the Arts (VFTA) gave an update on VFTA, stating they stand ready and committed to advocating for the agency's next budget request. John Rainero suggested all Commissioners become members of the VFTA. Jo Hodgkin asked Commissioners to remind arts organizations in their respective regions to join.

FY2020 Budget

Janet Starke gave a presentation of the FY20 grants budget and background materials. She stated that the majority of the \$125K increase went to General Operating Support and the re-establishment of four Artist Fellowships. Most other categories remained consistent. Jay Dick asked about registration fees for Mid Atlantic Arts Foundation. Janet responded that the agency continues to evaluate the value of the services of the organization, particularly as they are engaged in strategic planning and seeking stakeholder input. Janet gave an overview of the over commitment of grant funds, consistent with prior years.

Review of Grant Application Materials

Jo Hodgkin suggested that grantees share with legislators what they requested vs. what they received. John Rainero spoke about line item funding for arts organizations (totaling over \$600K) and how this negatively impacts overall VCA funding. The VCA policy committee agreed to review and suggest guideline changes in GOS to align with other state arts agencies policies regarding this matter. The new biennium budget will be presented in December.

Discussion/Approval Creative Communities Partnership Grants (CCPG)

Janet Starke gave an overview of the CCPG grants and a goal to strengthen engagement of municipal partnerships through this program. Jay Dick and Janet agreed to speak to the Virginia

Association of Counties. Jo Hodgkin made a motion to approve the FY20 CCPG grant applications. Lorita Copeland Daniels seconded. All approved.

Discussion/Approval GOS Short Form Grants: Janet Starke gave an overview of GOS applications. David Trinkle made a motion to approve the FY20 GOS Short Form applicants. Matt Conrad seconded. All approved.

Discussion/Approval Area I GOS Grants

John Rainero gave an overview of the Area 1 panel stating it was one of the best panels in his tenure. He stated that The Crooked Road received \$100K line item from the Department of Commerce and Trade. Abigail Gomez asked about Richlands Area for Citizens for the Arts. John stated that the quality of the application was weak. Jay Dick stated that it could be moved back to Priority 1. John stated that the panel voted for Priority 3 and the staff moved it up to Priority 2. It is an important organization, but they need to engage in future planning. Matt Conrad made a motion to approve the Area 1 GOS applicants. Abigail Gomez seconded. All approved. Jay Dick asked if Birthplace of Country Music should be moved into the Majors category. Janet Starke stated that staff will review the process and precedence for moving a group into this category for the next cycle.

Discussion/Approval Area II GOS Grants

Janet Starke stated Kathleen O'Hare had attended the meeting, but could not be present today. Janet stated the panel was well-prepared, with a range of perspectives. The panel meeting included many observers. Jay Dick asked about the status of Opera on the James. Janet clarified that they are seeing significant organizational challenges. Matt Conrad stated that Wolfbane is an innovative group. Jo Hodgkin made a motion to approve the Area II GOS applicants. Ashleigh Maggard seconded. All approved.

Discussion/Approval Area III GOS Grants

David Trinkle gave an overview of the Area 3 panel, stating the panelists were prepared and knowledgeable about the applicants. Jay Dick asked about moving Mill Mountain into the Majors category. Janet Starke suggested that will be considered in the year ahead. David Trinkle made a motion to approve the Area 3 GOS applicants. Jay Dick seconded. All approved.

Discussion/Approval Area IVA GOS grants

Jo Hodgkin and Jay Dick attended the Area 4A panel meeting. Jo Hodgkin stated the panel was well prepared with a diversity of skills and experience. Jo Hodgkin stated that BalletNova is new and that it is going through a transition in leadership. She stated that the panel raised some serious financial concerns that are more reflective of a Priority 2 rating and Jay Dick concurred. Jo Hodgkin stated that Music for Life is filling a niche for services and although new, was appropriately rated at a Priority 1. Lorita Copeland Daniels asked about the status of the City of Fairfax Theatre Company. Jay Dick stated that the staff did not receive information from the group in timely manner. Jo Hodgkin made a motion to approve all Area IVA GOS applicants, with the change to Priority 2 for BalletNova. Ashleigh Smith Maggard seconded. All approved as amended.

Discussion/Approval Area IVB GOS Grants

Abigail Gomez stated the panelists were dynamic. She stated that Shenandoah Valley Music Festival was thoroughly discussed, and the majority of concerns revolved around music selection. Abigail Gomez agreed with staff recommendation of Priority 1 funding with the long

form again next year. She also spoke about the Regional Center for Performing Arts of Luray. The application was not well written, but moving them from Priority 1 to a 3 was not warranted. Jay Dick stated that he was not sure it should be dropped to a Priority 2 and that this group is really filling a need in this rural region. Abigail stated that she agreed with the staff recommendation of Priority 2. Jay Dick asked about dropping Manassas Ballet from Priority 1 to 2. Janet Starke stated there was considerable concern around the organizational structure. Jo Hodgkin made a motion to approve Area IVB GOS applicants. David Trinkle seconded. All approved.

Discussion/Approval Area V GOS grants

Matt Conrad gave an overview of the Area 5 panel and stated that the panelists were highly experienced. He stated he would like to see representation from the Northern Neck on future panels. Lorita Copeland Daniels also attended the panel meeting and concurred that the caliber of panelists was excellent. She appreciated the effectiveness of the lead reader process. Jay Dick asked about the Poe Museum. Janet Starke stated that they are bridging a new intersection between arts and history and that it is one of the few organizations for the literary arts. Lorita Copeland stated the comments were positive. Jay Dick asked about CultureWorks. Janet Starke stated that the business model was unclear and the panelists had difficulty assessing whether the organization was presenting, annually, at least three different programs for the public. Some of the arts organizations had concerns about value added for the calendar. David Trinkle stated it appears it is mostly a grant-making entity. He stated it is not fully serving as a local arts agency or presenting organization. Lorita Copeland Daniels stated that Art For the Journey is doing such important work with communities with disabilities, and that the comments reflected a Priority 1 organization. Lorita Copeland Daniels made a motion to move to Priority 1. Matt Conrad seconded. Matt made a motion to approve the Area 5 GOS grant applicants with the change to Art for the Journey. Abigail Gomez seconded. All approved as amended.

Discussion/Approval Area VI GOS grants

Terry Buntrock stated that the panelists gave thoughtful comments to help applicants write stronger grants. Asa Jackson stated that Todd Rosenlieb's financial situation has been a major concern. Janet Starke stated that the artistic quality is high, but that financial management is a major concern including a sublease issue and staffing that has been in flux for several years. She stated that she reached out to Todd Rosenlieb, but at the time of the meeting, had not heard back from him. Laurie Naismith stated that Pilates is not a VCA-funded activity. Asa Jackson stated that the organization is serving so many in the community, but leadership is still a concern. Matt Conrad said that the organization should be asked to complete the long form again next year. Asa Jackson stated that many organizations do not have diverse staff or boards, and are not serving the entire community as well as they could. Given the diversity of the Hampton Roads region, enhanced diversity on the staff and board is needed. Janet Starke stated that we need to build this concern into revised Guidelines for Funding. Ashleigh Maggard stated that if administration and finance are the major concerns, Todd Rosenlieb should be rated a Priority 2. Laurie Naismith stated that she believes it should not be funded at all or dropped to a Priority 3. Asa Jackson stated that he agrees with Priority 2. Abigail Gomez made a motion to move Todd Rosenlieb to Priority 2, with long form next year and a follow-up meeting. Asa stated that the ViBE Creative District is serving businesses more than local artisans. Janet stated that ViBE is a good example of creative communities and doing a lot to bring interest to a blighted region. Laurie Naismith stated the organization's recent mural project is excellent and that businesses and artists will be helped. Jay Dick stated that the group is doing wonderful work. Jay Dick

stated that Tidewater Arts Outreach is filling a unique niche and is doing great work. Laurie Naismith stated they have been through a leadership change which could be the reason for a weak application, but that its work is outstanding. Lorita Copeland Daniels stated that the concerns about this group are largely financial. Jay Dick recommended a Priority 1 with long form again next year. Terry Buntrock stated that they need a strategic plan, but agrees with Priority 1 with long form. Abigail Gomez asked about Tidewater Classical Guitar Orchestra. Cathy Welborn stated that the organization offers a distinct genre of music and has expanded its educational programming. Jo Hodgkin made a motion to accept the Area 6 GOS applicants as amended (Todd Rosenlieb moved to Priority 2 and Tidewater Arts Outreach moved to Priority 1 with long form) David Trinkle seconded. All approved. Asa Jackson abstained on the vote on Peninsula Fine Arts Center.

Presentation by Modlin Center for the Arts/Partners in the Arts

Janet Starke gave an **overview of the Project Grants**.

Area 1: John Rainero gave an overview of Area 1 project grants and agreed with staff recommendation of partial funding for AAME.

Area 2: Janet gave an overview of the project grants from Area 2

Area 3: Dave Trinkle gave an overview of the project grants from Area 3.

Area 4A: Jay Dick gave an overview of the project grants from Area 4A. Jo stated MVLE is doing interactive work at the participants' level.

Area 4B: Abigail Gomez gave an overview of Area 4B projects. She did not agree with funding the project from the Master Singers of Virginia stating that the organization had applied for similar grant programming before. She stated that there is a possibility that there could be a backlash to Civil War programming content, especially given the lack of diversity in the chorus and audience reach. The venue has not been secured. Jay Dick stated that the music could tell both sides of the story, but there was no mention of how they are collecting and telling stories of both sides and if audiences are going to be diverse. Jay Dick recommended no funding. Abigail Gomez stated that the The Arts & Cultural Council Of The Rappahannock is modeling its project after the national Porchfest. Lorita Copeland Daniels stated that the area is affluent, there are already similar projects in Fredericksburg, and that the project would be stronger if the organization would collaborate with other surrounding counties. There is potential for expansion. Commissioners recommended making a partial award of \$1,000.

Area 5: Matt Conrad gave an overview of Area 5 project grants. Polczynski stated that SCRAP RVA has expanded and is reaching out to the longtime diverse members of the community. She stated that the prices are accessible. Asa Jackson stated he would like to see this project moved to Priority 1. Jay Dick and Jo Hodgkin recommended partial funding at the Priority 2 level.

Area 6: Terry Buntrock gave an overview of Area 6 project grants. She stated that the grants from WHRO and Virginia Legends had many concerns. Asa Jackson stated that WHRO is a great resource for the entire arts community.

Jo Hodgkin made a motion approve the FY20 Project Grants with the following changes: No funding for Master Singers of Virginia; \$1,000 to The Arts and Cultural Council of the Rappahannock; and Priority 2 funding for SCRAP RVA, \$2,250. Abigail Gomez seconded. All approved. David Trinkle abstained from the vote on Virginia Tech.

Janet Starke gave an overview of Major Arts Organization panel.

The VCA Commission Board allowed Virginia Opera CEO Russell Allen and former Virginia Opera Board Chair Betsy Wollan to make brief remarks about the current challenges of the organization and then opened the floor for questions from the Commissioners.

Russell Allen thanked the Commission for its past support. He spoke of the statewide presence of the organization as well as its work with major universities and music programs. He gave a brief overview of the 45th Anniversary season. He stated that the organization is still facing serious challenges from the 2008 recession and a public and acrimonious split with the founding artistic director. When he came on board in 2011, he stated VA Opera had to do four things:

1. Operate in the black.
2. Eliminate the operating debt – He said they are now over 2/3 of the way from where they started in 2011 and hoping to be debt free by next year.
3. Build a cash reserve.
4. Repay its endowment.

He stated that the board has worked hard to find resources to operate in the black and decrease debt. He stated that although the four-board structure may seem cumbersome, it works. The small working executive and finance committees are drawn from these groups.

Former Board Chair Betsy Wollan said the board has spent the last two years focusing on financials and has wiped out \$1.5M of that debt. The board is on a good trajectory to get back on track and is highly aware of the remaining debt and debt to the endowment. Russell Allen stated that the new audit firm it is working with changed the way in which it made notes about the liability to the endowment. The two prior audit firms made the liability a contingency footnote, but the new firm decided it needed to be reported differently. The Opera disagrees with the way it was expressed. The Opera has not tried to hide this and is seeking a restatement of the 2018 audited financial statement. Russell Allen brought last two audits for reference.

Commissioners asked questions for clarifications regarding terms within financials.

Jay Dick then asked what is owed to the endowment. Russell Allen said the amount was not in the financials because it had been written off. Jay asked what the board has done with the VCA comments. Betsy Wollan stated she had not seen previous years' comments (although they had been sent to her). He then asked what the Opera has done to proactively reduce its debt. Betsy Wollan stated that they made key changes in their chief financial officer and inaugurated stronger weekly financial projections. Jay asked what has happened over the last 5 years. Russell stated the operational debt was upward of \$3M on the original \$5M debt. Russell Allen stated it is \$4M to the foundation and \$750-\$800K in operating debt. Jay Dick stated that the board structure of four separate boards seems unwieldy, time consuming for staff, and expensive. Betsy Wollan agreed and said that the governance and nominating committees are

considering streamlining all boards into one large board in the future, but that the organization has not had time to devote discussion to this due to the immediate concerns of the budget.

Matt Conrad asked why the Opera did not reduce expenses in order to reduce debt. Russell Allen stated that the time period when the organization lost so much money, neither he nor Betsy were there. The budget eroded with the recession and split with the founding artistic director. At that time, the Opera lost 40% of its subscribers and 33% of donors, and has not yet fully recovered from this. He stated that the budget was cut back from \$7MM to \$6MM, to now to around \$5MM, but that they are at point where reducing expenses any further would jeopardize artistic quality. Betsy Wollan said the Opera is struggling with ticket sales due to marketing cutbacks. She admitted that the shift to focusing on the audience took second place to focusing on the immediate debt, but this past year they have improved with sold-out performances of *Madame Butterfly*. Russell Allen stated the board is working to reduce the remainder of operating debt in the 45th Year Anniversary season (2019-2020).

Abigail Gomez asked if the Opera would pay back the note to the City of Norfolk at the end of the year of \$23K. Jo Hodgins asked who the successor is to the board president. Betsy said her successor is a finance expert. She stated she will remain on the leadership team with the new president. Jo Hodgins asked about staff turnover and if staff are paid (due to payroll tax and liability issue stated). Russell Allen admitted to IRS payroll penalties, but said they hoped to resolve this issue by next February or March. The payroll has been late and has been borne in large part by senior staff. The CEO and some senior staff agreed to payroll delays. He stated that there has been a lot of staff turnover in stagehands, there is no one running the Northern VA office.

Commission Discussion/Approval of Major Arts Organizations grants

Jo Hodgins stated that based on the contributions the Opera has made to the state, it should be funded at Priority 3. Abigail Gomez stated the Opera was a 50 for 50 Award winner. Jo Hodgins stated that the panel for the 50 for 50 Award based the award on contributions of artistic excellence and contributions to the community, and was not reviewed for financial stability. Laurie Naismith stated the Opera board and Russell Allen have worked hard to reduce debt. Asa Jackson stated the organization is having difficulties reaching younger audiences (outside of the tour), and is not taking steps to include younger people on its board. Janet Starke stated that senior staff not being paid is a major concern. Jay Dick stated the Opera is not making changes in the way it is doing business. Matt Conrad stated that although it does seem to be more focused on weekly cash flow reports, they did not give the most satisfying answers for a plan to address and reduce its high debt. Janet Starke said that the staff and board members will meet with the Opera and make them aware that if significant plans for debt reduction are not submitted, this will be VCA's last year of funding. John Rainero stated that VCA owes it to other organizations that are addressing financial concerns to hold Virginia Opera more accountable if it is to receive any future VCA funding.

The Commission voted and awarded Priority 3 funding (drop from Priority 2 in FY2019) with the stipulation that the award be divided into three payments, contingent upon a mid-year report and that members of the VCA staff and board meet with the organization to discuss its concerns.

Discussion/Approval of Major Arts Organizations Grants

Jo Hodgkin attended the Majors meeting and stated that the panel included notable and experienced leaders in statewide arts communities and that many had have run major arts organizations. Laurie Naismith also agreed about the high quality of the panel. David Trinkle made a motion to approve the staff recommendations for Major Arts Organizations, with Virginia Opera rating of Priority 3 with three payments, mid-year report and meeting with Opera staff. Terry Buntrock seconded. All approved.

Reflections/Trends Analysis

Lorita Copeland Daniels stated that when we talk about diversity, we need to discuss economic status and racial diversity. Asa Jackson stated that age diversity needs to be addressed too, on staff, boards and in programming. Abigail Gomez stated that the IDEA committee is working on definitions for diversity. Janet Starke stated that we should address this in the statewide listening tour. Asa Jackson asked if we can encourage collaboration (i.e. The Chrysler should market across the state and nationally.) Jay Dick stated that Virginia Tourism could help in this regard. John Rainero stated that marketing is a major issue across the state. Jo Hodgkin stated that when the Commission goes out on listening tours, it needs to include small organizations and artists that do not receive funding and allow them to speak. Janet Starke stated that we need to invite many groups including tourism, economic development, chambers, city councils, etc. John Rainero stated that SWVA partnered with the Speedway to promote the arts. Abigail spoke about the Artisan Trails. Matt Conrad stated that the VTC does studies on arts, culinary, etc. Dave Trinkle said Roanoke has developed Roanoke Outdoors and that the VCA could do the same for the arts. The push has to happen regionally, to a degree.

Adjourned at 4pm

Reception at November Theatre, Virginia Repertory Theatre
14 W. Broad Street, Richmond, VA 23219

Tuesday, June 11, 2019

Welcome from Dr. Ronald A. Crutcher, President, University of Richmond

Discussion/Approval Arts in Education and Teaching Artist Roster Grants

Ashleigh Maggard stated the panelists were well-versed and aware of the problems with arts in public education in Virginia. Overall, the areas of concern were under or over payment of staff involved in the projects. She gave an overview of some of the problems with the grants. Lorita Copeland Daniels stated that the panelists were highly qualified, engaged and prepared. Staff recommended adding two artists to the Artist Roster that were not recommended by the panel. Janet Starke spoke about the question of funding faculty positions at schools stating some of these staff members were only part-time teachers. VCA Guidelines do not currently address teacher salaries, either public or private. This will be addressed in the updated Guidelines. Janet spoke about a teaching artist who is well-respected in the theatre community that applied for inclusion on the roster. While she is well-regarded with the local African American community, outside consultation was sought on the artist's abilities to present history on blackface minstrelsy work. A key factor in the decision is that her presentation is missing the incorporation of African American voices. Casey Polczynski stated the application was thorough

and that the artist saw this as an opportunity to partner with VCA to share this historical and timely topic. John Rainero stated that while there is an appreciation of not censoring artists, at this time in VA, it is not appropriate. Lorita Copeland Daniels said we must state in our policies that projects need to tie to our Cultural Equity and (forthcoming) policy statements. What are the clear objectives and measurable outcomes? Abigail Gomez stated that a government agency should not support this project as it appears one-sided. Jay Dick stated that blackface is racist and should be spoken about from a humanities and historical standpoint, not as an interactive arts experience. There should be no miscommunication that, even if she partners [with African Americans], VCA will not fund this. Jo Hodgkin made a motion to approve the Artist in Education grants. Matt Conrad seconded. All approved.

Special Recognition Award for Blue Ridge Institute and Museum at Ferrum College

Jay Dick asked if there are any other organizations that would fit under this category. Cathy Welborn spoke to the unique nature of this organization and its importance to the state and its cultural heritage. Laurie Naismith made a motion to approve funding. Abigail Gomez seconded. All approved.

Overview of Plans for FY 2021-2024 Strategic Plan

Janet Starke gave an overview of the FY20 Bridge Strategic Plan. Laurie Naismith stated the section on partnering with Virginia Department of Community Development is intriguing. Janet stated that she has had discussions with this agency reflecting that Main Street grants have supported many arts organizations. She is looking for best practices to share with groups in more economically disadvantaged areas. Janet will also be reaching out to the Tobacco Commission for mutual collaborative efforts. Matt Conrad stated that we should ask if artists could be added to scholarship programs for people who can move to SWVA. Jay Dick stated that under Mandate 2: We should show the full breadth of what VCA is doing and that we should add references to all departments here (including \$). Those (federal) agencies funding arts: Department of Interior, Department of Defense, Department of Education and Department of Commerce. Lorita Copeland Daniels stated that we should add partners such as Department of Aging, Department of Justice, etc. Laurie Naismith stated that that it might be good for staff to develop a relationship with Norfolk Housing and Redevelopment Authority. Jay Dick made a motion to approve the bridge plan with notes. David Trinkle seconded. All approved. The bridge plan will be submitted to the National Endowment for the Arts in the fall. Janet stated that listening tours will begin in the last week in August and continue through the first week of October. Commissioners are encouraged to attend and send ideas for participants/contacts.

Discussion/Approval of the FY 2020 Commission Budget

John Rainero stated that he did not believe we should fund Virginia Opera until they have paid back money they took from their endowment. Dave Trinkle said that the organization stated the auditors were wrong, that they don't know what they owe, that they are not paying senior staff. Terry Buntrock stated that we are kicking the can to a much worse problem next year. Abi Gomez stated that a \$15K VCA award is significant and could be used for other organizations. Matt Conrad stated that they are on notice. If it is at all possible to right the ship this year, no funding from VCA would hurt them further. Jay Dick agreed with Priority 3 funding, stating it is not clear if they have done something illegal with their donors. David Trinkle asked if we should be giving them a seal of approval. Jay Dick stated that the seal will help them. David Trinkle stated that losing it can help a group right the ship. Laurie Naismith stated that losing

accreditation on their 45th Anniversary could hurt them. Janet Starke stated that they still do not seem to take responsibility and there is no clear plan for addressing how they will reduce debt, payback its loan and operate in the black by next year. Janet did reiterate that the jobs it provides in the community is significant. Jay Dick stated we want to see this important organization succeed and that removing total support will not help them improve. Abigail Gomez stated that we can make three payments with a mid-year report. The board agreed with this process.

Janet gave an overview of the proposed FY20 budget.

Mid Atlantic Dues

John Rainero stated that [MAAF] dues of \$36K could be used for other VCA programs. He stated that Americans for the Arts dues are only \$250. The VCA needs to re-evaluate this relationship. The state is not receiving the return on this investment that it should. Jay Dick stated that only 12 organizations receive benefits and most are universities. He stated that we should use this for individual artists or arts in education funding in Virginia. Casey Polczynski stated they serve as a fiscal agent for Poetry Out Loud. John Rainero asked if this would prohibit VCA from participating in Poetry Out Loud. Casey and Jay said no. Casey also stated that teaching artist retreat will ask for MAAF funding. Lorita Copeland Daniels suggested redirecting these funds to AIEA. Jo Hodgkin asked if we can reduce our dues. Janet stated that MAAF is going through strategic planning, in which the VCA will have input; and suggested that we allow the process to play out as we assess further involvement, particularly as one year's notice has to be given to discontinue membership.

Jo Hodgkin made a motion to pass the FY20 budget. Lorita Copeland Daniels seconded. All approved.

Reports of the Chair / Executive Director / Committees

Janet Starke gave an overview of the Fort Monroe Memorial project and artist selection with great support and expertise from Asa Jackson. She stated the Creative Forces network is moving alone. Janet stated that asset-mapping will be done in the fall to identify both new potential participant groups, and arts service providers. She spoke about website updates, which will take place in the summer and fall. Abi Gomez suggested reviewing the Virginia Latino Advisory Board as a good example.

Abigail Gomez gave an overview of the IDEA Committee and stated that it is reviewing definitions to clearly define inclusion, diversity, equity, and access, and data collection to see who in Virginia (and beyond) is doing the best work in this area in order to develop baseline metrics. The committee will also be reviewing guidelines for grants to incorporate language incrementally. She also stated that the Commission should consider the goal of including stipends for panelists, which is prohibitive to many who work.

Janet stated the Arts in Education Committee has not convened, but will do so in the coming year.

Report of the Nominating Committee

Jo Hodgkin, Jay Dick, Lorita Copeland Daniels, Grace Wolf Cunningham.

John Rainero reported that the nominating committee put forth the following recommendations: Matt Conrad as Chair

Abigail Gomez as Vice Chair
Asa Jackson as the Secretary

Jo Hodgkin made a motion to appoint the new slate of officers. David Trinkle seconded. All approved.

Janet Starke gave an overview of the Schedule of Meeting Dates and Proposed Locations for FY2020.

Janet introduced the new VCA Administrative Assistant, Ivy Haga.

Special Recognition and Thanks to Commissioners Completing Their Terms

The meeting adjourned at 1230pm.