

Artist Residency Program

Virginia Commission Grant I.D. #: 12-_____

Federal Employer I.D.#: _____

Final Report

Academic Year: 2011-2012

MAIL TO:

Virginia Commission for the Arts
223 Governor Street
Richmond, Virginia 23219
804.225.3132 (TDD/Voice)

RETURN NO LATER THAN 30 DAYS FOLLOWING THE COMPLETION OF THE RESIDENCY AND BEFORE JUNE 1, 2011
(NOTE: New Final report deadline)

(Final payments will not be made until the Commission has received and approved all final report and evaluation forms.)

GRANTEE:

School/School Division/Organization _____

Address _____

City/State/Zip Code _____

County (if applicable) _____

School Division (name of city or county) _____

Telephone # (incl. area code) _____

On-Site Residency Coordinator(s) _____

GRADE LEVEL(S): _____ **TOTAL # OF FULL DAYS:** _____ **ARTS DISCIPLINE(S):** _____

PARTICIPANTS (give actual numbers):

Student Participants _____

Teacher/Administrator Participants _____

Community Participants _____

Exhibition/Performance/Reading _____

Total # of participants/attendance _____

Participating Schools _____

Participating Organizations _____

Total schools/organizations _____

SPECIAL CHARACTERISTICS (give actual numbers):

Native American _____

Asian _____

African-American _____

Hispanic _____

White _____

Persons w/Disabilities _____

Institutionalized _____

Senior Citizen _____

EVENTS (give actual numbers)

Exhibitions _____ + Performances _____ + Readings _____ + Workshops _____ + Other _____ = **Total residency events** _____

Each performance of a production = 1 event. A series of workshops/classes involving the same participants = 1 event.

ARTISTS (give actual numbers):

Total Residency Artists _____

SPECIAL CHARACTERISTICS (give actual numbers):

Native American _____

Asian _____

African-American _____

Hispanic _____

White _____

2011-2012 Artists-in-Education Residency Program Final Report

ACTUAL RESIDENCY INCOME (cash only):

Va. Commission Residency Grant (total) \$ _____
 School/School Division Funding \$ _____
 PTA/PTO Funding \$ _____
 Arts Organization Funding \$ _____
 Private Foundation Funding \$ _____
 Service Organization Funding \$ _____
 Local Arts Council Funding \$ _____
 Business (specify) _____ \$ _____
 Other (specify) _____ \$ _____
TOTAL CASH INCOME \$ _____

ACTUAL RESIDENCY EXPENSES (cash only):

Total Fee for Resident Artist(s) \$ _____
 (\$ _____/day X _____ days) \$ _____
 Travel for Artist(s) \$ _____
 Consumables for Participants \$ _____
 Consumables for Artist(s) \$ _____
 Artist Fee (on-site planning day) \$ _____
 Documentation _____ \$ _____
 _____ \$ _____
 _____ \$ _____
TOTAL CASH EXPENSES \$ _____

If more than one residency artist participated, please attach a list of names and rate per day.
NOTE: Residency cash expenses must equal residency cash income.

RESIDENCY NON-CASH (IN-KIND) INCOME:

RESIDENCY NON-CASH (IN-KIND) EXPENSES:

NOTE: Residency non-cash expenses must equal residency non-cash income.

I hereby certify that, to the best of my knowledge, all information in this final report is complete and accurate:

NAME OF ON-SITE COORDINATOR

SIGNATURE OF ON-SITE COORDINATOR

SIGNATURE OF AUTHORIZING OFFICIAL

TITLE

DATE

DATE

- Residency sponsor evaluation questionnaire responses completed & attached (✓)
- Residency artist evaluation questionnaire provided to each artist (✓)

**Final grant award payments will not be made if the
 Final Report is received after June 1, 2012**

Artist Residency Evaluation: *Residency Sponsor*
(include with final report)
2011-2012 Academic Year

Please respond to the following questions for each residency sponsor/school. Provide all of the information requested in the order in which the questions appear. Attach the (up to) four-page narrative to the blue two-page Final Report financial/participant data form. Please type the name of the school/school division/organization and grant I.D.# at the top of each page.

1. Describe your needs assessment and planning processes. Describe the artist's role in planning the residency.
2. Did the planning committee (and artist) develop pre-residency materials or other information in order to prepare student and teacher participants for the residency? Please describe the materials.
3. List the goals for the residency described in the original application for funding. Describe the arts SOL reinforced by the work of the artist. Were the goals met and were the objectives addressed? If not, why?
4. Describe each of the following **required** components of your residency. How did each component address the goals and learning objectives described above.
 - Formal Teacher Workshop(s) (content, scope, participants, etc.)
 - Student Core Group Workshops (content, scope, relationship to existing arts instruction, etc.)
 - General Student Workshops (content, scope, participants, etc.)
 - On-Site Studio Time for Each Artist (required at each site)
 - Public Activity or Activities (participants, events, etc.)
5. The Artist Residency Program is intended to reinforce the scope and sequence of curriculum-based arts instruction taught by the school's certified arts teacher(s). Describe the impact the content of this residency had on arts instruction. Please be specific when discussing the arts instruction delivered by certified arts teachers and the relationship of this instruction to the work of each of the artists.
6. Was the residency schedule adequate? If not, why? Were the facilities available for the artist(s) and participants adequate? Why not? Were materials/supplies adequate?
7. Describe the tools/methods developed by the planning committee to assess student learning. How was residency documentation (i.e. slides, videotapes, anthologies, photographs, portfolios, etc.) used to measure change and growth in the students?
8. Please describe the residency evaluation plan and its execution. Describe the tools/methods used. Who was involved in developing and implementing the evaluation? What impact will the results have on subsequent arts programming? Please share sample survey forms or other materials if available.
9. Did the planning committee develop residency follow-up material, a bibliography, reading list, or other information that could be used to carry forward the content of the residency? Please describe.
10. Please comment on the work of each residency artist involved in the program. Would you consider engaging the same artist(s) in the future? Why or why not? Do you have any suggestions for how the artist(s) could improve his/her workshop content or instructional approach? Please be specific. Did you meet with each artist to discuss the program and its effectiveness at conclusion of the residency?
11. Briefly describe residency publicity and information developed to inform the public of the activities in your school.
12. Where there unexpected results in any aspect or component of your residency? If so, please describe.
13. Please share any general comments you have about the residency, the work of the artist(s), students and /or teacher participation, scheduling, instructional concerns, funding, facilities, etc. If you have any pictures of the residency or articles, please include them.

Thank you for responding to these questions.

Artist Residency Program Evaluation: *Residency Artist* 2011 -2012 Academic Year

Please respond to the following questions in the order listed and return to the Virginia Commission no later than 30 days following the residency and before **June 1, 2012**. Please respond to the questions for each residency in which you participated. Send the (up to) four-page narrative to:

**Virginia Commission for the Arts
223 Governor Street
Richmond, VA 23219**

1. Name
 2. Address
 3. City/State/Zip Code
 4. Telephone # (incl. area code), Facsimile #
 5. E-Mail Address
 6. Arts Discipline(s)
 7. Residency Sponsor (school/school division/organization)
 8. Residency Site(s) (each participating school)
 9. Residency Dates
10. Describe the residency planning process. Did the school schedule a formal on-site pre-residency planning day or did you meet informally with school personnel prior to the residency?
11. Describe the goals of the residency. Summarize the Standards of Learning objectives in the arts addressed in this residency.
12. Describe the content of each of the following **required** residency components. How did the components work together?
- Formal Teacher Workshop(s) (content, scope, participants, etc.)
 - Student Core Group Workshops (content, scope, relationship to existing arts instruction, etc.)
 - General Student Workshops (content, scope, participants, etc.)
 - On-Site Studio Time for Each Artist
 - Public Activity or Activities (participants, events, etc.)
- How did the components address the goals of the residency? How did workshop content reinforce curriculum-based arts instruction provided by the school's arts teacher(s)? Be specific.
13. What were your personal goals for the residency? Do you feel you achieved your goals? If not, why? Were there any unexpected results/outcomes? If so, what were they?
14. Was the residency schedule acceptable? If not, why? How many hours each day were scheduled for general student workshops? How many hours each day were set aside for core group workshops? Were teachers present during all student workshops?
15. Were supplies/materials provided in a timely fashion? Were the facilities/materials appropriate? Were there any problems with fee payment(s)? Please be specific.
16. Described the tools that were used to assess student learning.
17. Describe the evaluation plan for the residency including your role in its planning and implementation. Did the school document the residency? How?
18. Did you develop materials for teachers to use following the residency? If so, please describe the materials. Did you create any art work for the school? Please describe your work.
19. Describe the residency's impact on students, teachers, and the community. How did the residency affect your work as an artist?

Thank you for responding to these questions.