



Comment about the touring group or the touring activities. Was the performance well received? Did you find the group well managed and working with it a good experience? Would you consider presenting it again? Attach another sheet if needed.

**PROJECT CASH EXPENSES**

Total artistic fee (including VCA grant) \_\_\_\_\_  
 Facility costs (rental, security, etc.) \_\_\_\_\_  
 Publicity/printing \_\_\_\_\_  
 Advertising \_\_\_\_\_  
 Administrative (postage, phone, etc) \_\_\_\_\_  
 Other \_\_\_\_\_

**TOTAL CASH EXPENSES\***            \$ \_\_\_\_\_

**PROJECT CASH INCOME**

VCA grant (get total amount from award letter) \_\_\_\_\_  
 Income devoted to this project from your organization's general operating budget \_\_\_\_\_  
 Ticket sales/other earned income \_\_\_\_\_  
 Local government \_\_\_\_\_  
 Foundation grants \_\_\_\_\_  
 Individual contributions \_\_\_\_\_  
 Corporate contributions \_\_\_\_\_

**TOTAL CASH INCOME\***                                    \$ \_\_\_\_\_

**\* IMPORTANT:**

1. Total income should at least equal total expenses.
2. If the total income exceeded total expenses, attach a statement indicating the future arts activities you propose supporting with the excess income from this project.
3. In-kind expenses and income may not be included. In-kind refers to non-cash goods and services that are dedicated to this project.

I hereby certify that to the best of my knowledge all information in this final report is complete and accurate.

Typed Name \_\_\_\_\_ Title \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_